

COTTON CREEK HOA

January 13, 2008

Meeting Minutes

Attendees:

Paul Gannon

Cara Pollack

Lori Mainock

Board set 2/21/08 as the first HOA meeting of the year. Second choice will be 2/28. Paul will secure room with College Hill Library.

Lori will send HOA dues billing out by 1/31/08.

Board unanimously approved a 4% increase in HOA dues. Maximum set by HOA documents is 5%.

Board will meet on 2/3/08 to prepare for HOA meeting.

Cara will include first 2008 newsletter with HOA bill.

Lori will copy QuickBooks to disk/flash for Cara to provide to tax preparer.

Cara will make a copy of the Cotton Creek map for Lori to ensure all address and names match for HOA billing.

A new neighborhood sign was discussed. Cara has secured 3 bids and 3 different styles. This will be brought up for discussion at the HOA meeting to solicit input. Cara will continue to work with the city of Westminster on sign location and specific city requirements.

A second 2008 newsletter was discussed. This will contain more specific information to HOA on rules and regulations to adhere to. Board will solicit input from HOA meeting attendees on enforcement priorities.

Lori will update profit /loss statement for next board meeting 2/3/08.

Paul/Lori will check with Secretary of State Website on delinquency notice. Repot to board 2/3/08.